



Welcome to the South Market 2008 Batavia Farmers' Market!

Thank you for your interest in the Batavia Farmers' Market. This is our 13th year bringing the Market to our community; our volunteers take great pride in the Market, admitting local producers with the highest quality goods. Please read through our Operating Procedures, Rules and Regulations, then return the completed Market application if you are interested in being part of a solid and growing downtown Farmers' Market.

What is the South Market?

An eclectic mix of vendors including businesses, artists and crafters, and community groups. All non-agricultural products may be considered for the South Market.

Location and Hours of Operation

Downtown Batavia, Illinois: South Water Street - between Wilson St. and First St.
Saturdays - from June 28, 2007 to October 11, 2007 - 8 am - Noon

What Cannot Be Sold

Imported products or any article deemed inappropriate by the Market Manager and/or Executive Director of Batavia MainStreet.

Behavior

All disputes of any nature shall be agreed upon by all parties to be settled at the discretion of the Market Manager. Any altercation, be it verbal, physical, or otherwise, will not be tolerated and may be cause for immediate expulsion from the Market that day and may further result in permanent expulsion from the Market. Any further disciplinary action will be determined by the Market Manager and/or the Executive Director of Batavia MainStreet.

Enforcement of Rules

Occupant of space at this market must conform to the Market rules at all times. The Market Manager has full authority to enforce all rules. Any occupants failing to comply there within will have their space declared vacant at the discretion of the Market Manager and no refunds will be given. It is the mission of the Batavia Farmers' Market to provide a service in the best interest of the community. The Market Manager is empowered to enforce the regulations and make discretionary judgments to that end.

Displaying and Selling of Goods

Single space is 10' x 10' and double space is 20' x 10'. Goods may be sold directly from trucks in a double space. Vendors must furnish their own tables, chairs or other display arrangements. In case of rain, vendors must furnish their own protection, as the Market has no shelter. A tent or canopy is also recommended for protection from the sun and weather. As the Market's venue expands, it is imperative that each vendor use only his or her allotted space. If there is any infringement upon another space or extension into the street further than the parking lines, the vendor will be charged for the use of two

spaces. Under no circumstances may any space be shared, leased, re-sold or given away to another vendor without express, written approval of the Market Manager. Spaces are not transferable.

Food Booths

Food booths (i.e. ice cream, doughnuts, coffee, sandwiches, lemonade, etc.) are allowed and encouraged. These are subject to all Kane County Health department regulations and must comply with said regulations. It is the responsibility of the Owner/Producer/Manager of the respective seller to produce appropriate permits/health license at the request of a Kane County or State of Illinois Official. Failure to produce required documentation upon request will be cause for immediate expulsion from the Market until proper documentation is produced.

Location of Booths

Weekly vendors are assigned an available space on a first come, first served basis at the Market each Saturday morning. South Market reservations may be made any time during the week preceding the Saturday you wish to participate, preferably by Wednesday. A reservation indicates your desire to participate, but does not guarantee a particular space.

Cleanliness

Trucks and any other equipment used for transportation or display shall be kept clean at all times. No unwholesome or spoiled articles may be offered for sale. Prior to leaving the Market, sellers must remove all waste and refuse from their market space. The area must be returned to the same clean condition as found upon your arrival. Two large trash cans will be provided on Market days.

General Rules

Set up time is 6:45 am - 7:45 am. All vendors must enter the Market off First Street. S. Water St. traffic is one way north during the Market as recommended by the City of Batavia. Vendors may unload their merchandise on site, but must move their vehicle so that the road may be completely blocked off by a Market volunteer at 7:45 a.m. CST. Vendors arriving after 7:45 a.m. are not allowed to pull their vehicles past the barricades to unload unless permitted by the Market Manager. Please be considerate to the other vendors and the Market volunteers. Do not disrupt the set-up due to tardiness. Each area must be cleaned and restored to order by the end of each Market day, no later than 1:00 p.m.

Sampling of any item by the Seller to the public is allowed with proper permit from Kane County Health Department.

Scales and other weighing and measuring devices must be registered as legal for trade in the State of Illinois. Prices for items must be clearly posted, either on the item individually or at a location near the product. The Illinois State Sales Tax number must be displayed prominently in any Market stall from which goods are sold.

Indemnification

The vendors/sellers, by their participation in the Batavia Farmers' Market, hereby agree to indemnify the City of Batavia, Batavia MainStreet, Inc., their owners, agents, employees, or management and do hereby agree to hold harmless and indemnify the City of Batavia and Batavia MainStreet, Inc. from any claim or suit resulting from the sale or consumption of goods or products sold at the Batavia Farmers' Market including, but not limited to, any claims, charges, judgments, damages for personal injury or property damages, incidental and consequential damages and the cost of defense including reasonable attorney's fees, court costs, and expenses.



2008 Batavia Farmers' Market and South Market Calendar

June

28 OPENING DAY: Farmers' Market + South Market

July

5 Farmers' Market, South Market +Gourmet Day
12 (*Windmill City Fest Weekend*) Farmers' Market
+ South Market
19 Farmers' Market, South Market + Community Health Fair
26 Farmers' Market + South Market

August

2 Farmers' Market, Gourmet Day + South Market
9 (*Art in Your Eye Festival*) Farmers' Market + South Market
16 Farmers' Market, South Market + Back to School Bash
23 Farmers' Market + South Market
30 Farmers' Market + South Market

September

6 Farmers' Market, Gourmet Day + South Market
13 Farmers' Market + South Market
20 Farmers' Market, South Market + Green Day
27 Farmers' Market + South Market

October

4 Farmers' Market, Gourmet Day
+ South Market + Home Business Fair
11 Farmers' Market + South Market





2008 Batavia Farmers' Market South Market Application

25 Market at BatFest - Batavia Riverwalk; time TBABusiness

Name: _____

Contact
Person: _____

Address: _____

City: _____ ST: _____ Zip: _____

Phone: (____) _____ Cell:(____) _____

Email: _____

Items for Sale:

2008 Space Request Daily Rates

___ Single space (10' x 10') \$20 or ___ Double space (20' x 10') \$30

Gourmet Seasonal Space/4 weeks - First Saturdays (7/7, 8/4, 9/1, 10/6):

___ Single space (10' x 10') \$75 ___ Double space (20' x 10') \$125

Once your application is approved, you must call the office at (630) 761-3528 or Market Manager Dawn Williams at (630) 531-1670 by Thursday each week to reserve your space for the following Saturday. Space is assigned on a first come, first served basis. Check in with the Market Coordinator upon arrival at the Market for your space assignment.

Please continue on the other side.

Affidavit

I, _____ (print name clearly), agree to sell or offer for sale at the Batavia Farmers' Market, only items approved by the Market Manager. I hereby affirm that I have read and understand the Operating Rules and agree to comply with said terms of this permit. I do agree to hold harmless the City of Batavia, Batavia MainStreet, Inc., their owners, agents, volunteers, employees, or management and do hereby agree to hold harmless and indemnify the City of Batavia and Batavia MainStreet, Inc. from any claim or suit resulting from the sale or consumption of goods or products sold at the Farmers' Market including, but not limited to, any claims, charges, judgments, damages for personal injury or property damages, incidental and consequential damages and the cost of defense including reasonable attorney's fees, court costs, and expenses.

Signature of Applicant: _____

Date: _____ IL Tax ID # _____

Payment Method

_____ Check is enclosed payable to **Batavia MainStreet**

_____ Please charge my credit card ___ VISA ___ Master Card

Account # _____

Expiration date: ____ / ____ Amount to charge: \$ _____

Name on Card: _____

Signature: _____

**Please return application form, signed affidavit and payment to
Batavia MainStreet, 2 E. Wilson St., Batavia, IL 60510**

Dawn Williams, Market Manager
Batavia MainStreet
2 E. Wilson St.
Batavia, IL 60510
(630) 761-3528 - office or (630) 531-1670 cell
(630) 761-3528 - fax
farmersmarket@downtownbatavia.com

